



# Yearbook Pics



## Introduction:

As part of this class you are required to be a contributing photographer to the yearbook. During the course of this semester you are required to cover various school events and contribute 50 yearbook quality pictures from these events.

### Step 1: Cover an Event

1. Check out a camera from Mr. Johnson immediately after school on the day of your event (or use your own camera).
2. Attend and photograph event
  - a. You *are not* required to attend the full event though it is recommended
  - b. Shoot from various locations using multiple shot types (*see reverse side*)
  - c. Shoot as many pictures as you can

### Step 2: Load & Label your Photos on your computer

1. Load Photographs onto your computer
2. Delete Unusable Pictures
  - a. Don't be overly critical you never know what we may use
3. Rotate and Label your pictures
  - a. Use one label for all your pictures
  - b. Use a two-three digit numbering system (i.e. 01, 02,...12)
  - c. Include your initials into the name (*Critical Step*)  
Example: If John Doe covered the Tennis matches he would title his pictures *Tennis 01 (JD).jpg*, *Tennis 02 (JD).jpg*, *Tennis 03 (JD).jpg*, etc

### Step 3: Post your Photos to Server for approval

1. Login to the Hut-Shared folder
2. Navigate to Yearbook > Your Name > YBReview Folder
3. Drag and Drop your photos from your computer to this folder

### When is this Due?

1. 50 Total Photographs by the end of the Year spaced out as follow:

4 <sup>th</sup> Period Deadlines	6 <sup>th</sup> Period Deadlines
15 Photos Deadline 1: Sep. 13 <sup>th</sup>	15 Photos Deadline 1: Sep. 30 <sup>th</sup>
15 Photos Deadline 2: Oct. 13 <sup>th</sup>	15 Photos Deadline 2: Oct. 30 <sup>th</sup>
20 Photos Deadline 3: Dec 1 <sup>st</sup>	20 Photos Deadline 3: Dec 18 <sup>th</sup>

Do Not Delete your Photographs from your computer, until you are positive that the photographs have been approved/disapproved.